

WORK PROGRAMME 20010/11

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REASON FOR ITEM

This report is to enable the Committee to review meeting dates and forward plans.

OPTIONS AVAILABLE TO THE COMMITTEE

1. To confirm dates for meetings
2. To make suggestions for future working practices and/or reviews.

INFORMATION

All meetings to start at 5.00pm

| Meetings | Room |
|--------------------------|--------------|
| 28 June 2010 | CR 3 |
| 21 September 2010 | CR 3A |
| 15 December 2010 | CR 3 |
| 10 March 2011 | CR 3 |

AUDIT COMMITTEE

2010/11 DRAFT Work Programme

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| 28 June 2010 | | |
| | Fraud Awareness Survey | Head of Audit |
| | Consolidated Fraud Report | Head of Audit |
| | Review of the systems of Internal Audit – Head of Audit. | Head of Audit |
| | Review progress on implementing actions arising from Committee self assessment. | Head of Audit / chairman of Committee |
| | Approval of Accounts, including Annual Governance Statement | Director of Finance |
| | Update on IFRS | Director of Finance |
| | Head of Audit Annual Assurance Statement and opinion | Head of Audit |
| | Interim Use of Resources Assessment | Director of Finance/Deloitte |
| | Audit Committee Work Programme | Democratic Services Manager |
| | Key Financial Audit Risk Relating to the Valuation of Icelandic Investments - PART II | Deloitte |
| | Audit committee Annual Report to full council | Head of Audit |

| Meeting Date | Item | Officer/member |
|---------------------|---|---|
| 21 September | | |
| | Auditor's report on Statement of Accounts 2009/10 | Director of Finance/Deloitte |
| | Treasury Management Practices | Senior Finance Manager – Corporate Finance |
| | Internal Audit Progress Report and plan amendments | Head of Audit |
| | Update on IFRS | Director of Finance |
| | Risk Management Quarter 1 Report – PART II | Risk Manager |

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| | Revised Anti Fraud and Corruption Strategy | Head of Audit |
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| 15 December 2010 | | |
| | Internal Audit Progress Report and plan amendments | Head of Audit |
| | Conversion to International Financial Reporting Standards (IFRS) - update | Director of Finance |
| | Treasury Management Strategy 20010/11 | Director of Finance |

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| 10 March 2011 | Internal Audit Progress Report and plan amendments | Head of Audit |
| | Internal Audit Strategy and Audit Plan 2011-10 | Head of Audit |
| | Review of Internal Audit Terms of Reference, | Head of Audit |
| | Annual Governance Statement – Interim Report | Head of Policy |
| | Conversion to International Financial Reporting Standards (IFRS) - update | Director of Finance |
| | Reserves and Balances Policy | Director of Finance |
| | Annual Audit Letter | Director of Finance/Deloitte |
| | Risk Management report Part II | Risk Manager |